

Children's Community Theatre

Newsies 2025

Policies and Procedures

Auditions

Auditions will be held during the half hour time slot you selected on *Sign-Up Genius*. Parents need to stay during the first audition (in the hallway please) and submit the application prior to leaving with their child so we have your contact information.

If your child receives an invitation text, they will return January 3rd to Callbacks. Not every child will receive a part as there are limited roles available for this production. If your child receives an invitation by text to Callbacks, they will have a role in this play. They will find out what role they received at the read thru on January, 6th.

-Ages 6-9 do not come to the main cast Callbacks. If they are invited by text to be in the play, they will return to their first choreography practice on from 6-7pm. (Please see the calendar) Parents, however, need to come to the mandatory parent meeting on January, 3th from 5:30-6pm.

-Ages 10-18 who have been invited by text will come to callbacks January 3rd from 6-7:30pm and parents must attend the parent meeting January 3rd from 6:00-6:30.

This will be the time to sign up for photos and mandatory volunteer requirements so please bring your calendars with you.

Payment:

Cost for the theatre program is \$170 per participant for the production. This includes their tuition, t-shirt, script and costume rental.

Payment must be made following the parent meeting at callbacks in order for your child(ren) to be casted a role in the production. If the cost of tuition would prevent your student from being able to be involved, please see Katie or Bobbi for a sponsorship form.

Casting

Not every child will receive a part. A student will need to receive a "call back" in the form as a text message in order to be a part of the cast. CCT will have two separate casts for the production identified by the colors of "blue" or "yellow". Directors will be casting immediately after callbacks and students will receive their role at the "Read Thru" practice. (see calendar)

Calendar/ Facebook

Please be sure to keep and refer often to your CCT calendar. Any important updates and communication will be made via Facebook, including practice cancelations, and job calendar for show week changes. Parents will communicate with each other as well to trade slots on Facebook. If you do not have an account, it is recommended that you get one so we can add you to our private parent group (You will first need to friend Katie Howard or Bobbi Pangborn to be added). If you do not have a facebook account it will be your responsibility to receive information from another parent.

Parental Responsibilities: Parents are needed to make the show successful. We ask parents to fill one job responsibility slot before the show week and 1 job during the show week (hair, makeup, backstage, tickets, concession sales, etc.) as well as help with set up/ take down.

Parents of Littles: Please note we REQUIRE all parents of littles to volunteer backstage with their child during one rehearsal AND one show. You will be helping with monitoring them, helping with costume changes, bathroom breaks, and knowing when they will be on/off stage and helping them get to where they need to be. You are not required to sign up for a before the show job but we will take your extra help, if you are able!

We also ask that parents are active helping the children memorize lines at home. They will not be able to confidently master their lines if they are not practicing their lines at home. It is important they know the line BEFORE their line. This is the best way to help them be successful with their role.

Sickness

Please do not bring any ill children to practice- including fever or vomiting within 24 hours.

Practices

Your child's practice time is dependent on the part they are casted as. Please see the calendar to see what times your students will come.

Please do not bring your students more than 5 minutes before practice time begins. We also appreciate your prompt pick-up after practice has concluded. Please refer to the calendar for the specific times your child will be practicing based on his or her role as well as their costume fitting times. Be sure to indicate on the application any conflicts.

Costumes

We provide your child's costume for the production. Costumes are property of CCT and need to be returned upon the last night of the performance. What you will need to provide are: a base layer and shoes (this will vary, but could include a black shirt/ pants, black lace-up soft-soled boots etc.). Your child will receive a special fitting time before or after practice.

Concessions

We sell concessions and water at all of our CCT practices. All concessions are \$1. Please feel free to pack your student a non-messy snack and water bottle if you prefer for them not to purchase concessions.

Show Week

*PERFORMANCE WEEK AND PRE-REHERSAL IS MANDATORY FOR ALL PARTICIPANTS. Even if your student is not scheduled to perform that night/day, we still ask that you keep your calendar clear. Sickneses and situations arise every year during show week so we may need to call on your student at the last minute to perform.

Dressing Room Policy-your student MUST come dressed in what they will be wearing under their costume or a part of their costume. Leggings and T-shirt or modest tank are great.

No one will be allowed backstage unless you are a scheduled volunteer for that night, or a participant for that night. Actors need to stay backstage at all times during the show.

No one may be in the audience during the dress rehearsal due to royalty agreements unless they are a CCT volunteer for that time slot. Doors open a half hour before each showtime. Please do not save seats before the show.